CITY OF GLENDORA AGENDA

BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD

SPECIAL MEETING 8:30 AM
THURSDAY, JANUARY 09, 2014

CITY COUNCIL CHAMBERS
116 E. FOOTHILL BLVD.

Jana Jones, Chair
(Vacant), Vice Chair
Daniel Boyer, Board Member
Don Nolan, Board Member
Dalel Snider, Board Member

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROGRESS

PUBLIC COMMENT

The public is encouraged to address the Board on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the Board, you may do so during the ***PUBLIC COMMENT*** *period noted on the agenda. Each person is allowed three (3) minutes speaking time.*

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Board may direct staff to investigate and/or schedule certain matters for consideration at a future Board meeting.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department, (626) 914-8214 no later than 24 hours prior to the meeting. (28 CFR 34.102.104 ADA TITLE II)

PLEASE NOTE: *Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall in the Planning Department and on the City's website www.ci.glendora.ca.us. For further information, please contact the Planning Department at (626) 914-8214 or via email at planning@ci.glendora.ca.us.*

DOCUMENTS DISTRIBUTED FOLLOWING THE POSTING OF THE AGENDA

Any writing that relates to an agenda item for an open session that is distributed within 24 hours of the meeting is available for public inspection at the Planning Department, 116 E. Foothill Blvd., Glendora.

NOTICE AND CALL
OF A SPECIAL MEETING
OF THE
BUSINESS IMPROVEMENT DISTRICT (BID) ADVISORY BOARD

TO THE MEMBERS OF THE BUSINESS IMPROVEMENT DISTRICT (BID) ADVISORY BOARD OF THE CITY OF GLENDORA AND TO THE CITY CLERK:

NOTICE IS HEREBY GIVEN that the Business Improvement District (BID) Advisory Board will conduct a Special Meeting at 8:30 AM on Thursday, January 09, 2014, in City Council Chambers, 116 E. FOOTHILL BLVD., Glendora, CA.

Said special meeting shall be for the purpose of conducting business in accordance with the attached Agenda.

NO OTHER BUSINESS WILL BE DISCUSSED

Dated this 6th day of January, 2014.

Cindy Holder
Administrative Assistant

CERTIFICATION AND AFFIDAVIT OF POSTING

I, Cindy Holder, Administrative Assistant of the City of Glendora, certify that I caused the Notice and Call of a Special Meeting of the Business Improvement District (BID) Advisory Board to be held Thursday, January 09, 2014, at 8:30 AM, in the City Council Chambers, 116 E. FOOTHILL BLVD., Glendora, CA, to be delivered via email (hard copy to follow) to each member of the Business Improvement District (BID) Advisory Board, emailed to the San Gabriel Valley Examiner, and that I posted said notice on the posting board, Glendora City Hall, as required by law on this 6th day of January, 2014.

Cindy Holder
Administrative Assistant

AGENDA

SPECIAL MEETING
of the
CITY OF GLENDORA

BUSINESS IMPROVEMENT DISTRICT (BID) ADVISORY BOARD

THURSDAY, JANUARY 09, 2014
City Council Chambers
116 E. FOOTHILL BLVD.

8:30 AM SPECIAL MEETING

PRELIMINARY BUSINESS

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SPECIAL ITEMS

PUBLIC COMMENT

Three (3) Minute speaking time limit
Public Comments cards are on the counter in the lobby.

Public comment shall conform to the protocol established in City Council Resolution No. 04-17/CRA Resolution No. 07-003, the highlights of which are listed below: Any person may request to address the Board by submitting to the Board Secretary a Speakers Request form asking to address the Board and stating the topic to be addressed. Speakers Request forms shall be available throughout the meeting.

Under the agenda item "Public Comment", the Chair may recognize any person desiring to address the Board concerning any subsequent item calendared for action or discussion at that meeting or on any matter within the jurisdiction of the Board. Public comment may also be given when an item is scheduled for consideration. Comments on Consent Calendar items should be made during the Public Comment Period. The Public Comment Period is limited to 30 minutes. Each speaker shall be limited to three minutes unless, upon motion, such time is extended by the Chair.

Any person given permission to address the Board shall advance to the rostrum and state his/her name and the subject matter he/she wishes to discuss. No question shall be asked of a Board Member or a member of the staff, except through the presiding officer.

REORDERING OF AND ADDITIONS TO THE AGENDA

CONSENT CALENDAR

Items on the Consent Calendar will be enacted by one motion without individual discussion. There will be no separate discussion of these items unless a member of the Board requests specific item(s) be removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be considered after the regular items. Anyone wishing to address a Consent Calendar item should do so during the Public Comment Period.

1. Advisory Board Minutes.

   Approval of Minutes.
   (A) Regular Meeting Minutes of December 5, 2013.

UNFINISHED BUSINESS

2. Business Improvement District (BID) Advisory Board - Fiscal Year 2013-2014 Financial Report through November, 2013, and BID expenditures Fiscal Year 2013-2014 year-to-date.

   STAFF RECOMMENDATION: Receive and file the financial reports.

3. Sub-Committee Report to the Board on 2014-15 BID Boundaries and Assessments

   STAFF RECOMMENDATION: 1) Review Report of Sub-Committee on possible changes to BID Boundaries and Assessments for the 2014-15 Fiscal Year; and 2) Take appropriate action for recommendation to the City Council.

NEW BUSINESS - NONE

SUBCOMMITTEE REPORTS AND STAFF ITEMS

4. Holiday Stroll and Santa in the Plaza Review

   STAFF RECOMMENDATION: Presentation of Reports.

5. Wine Walk Event Plan

   STAFF RECOMMENDATION: Presentation of Report

6. BOARD MEMBER/STAFF ITEMS/REQUEST FOR UPCOMING BOARD MEETINGS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board at 116 E. Foothill Boulevard not less than 24 hours prior to the meeting in accordance with Government Code Section 54954.2. Dated this 6th day of January, 2014.

Cindy Holder
Administrative Assistant