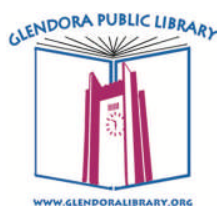


City of Glendora
Board of Library Trustees
Regular



Monday, December 17, 2012
City Council Chambers
116 E. Foothill Boulevard
Glendora, CA 91741

CALL TO ORDER

The REGULAR MEETING of the City of Glendora Board of Library Trustees was called to order at 7:00 p.m. by President Gomer.

ROLL CALL

Board Members Present: President Tricia Gomer, Vice-President Debbie Deal, Trustee Patrick Hollanders, Trustee Helen Storland and Trustee Jennifer Leos

Board Members Absent: None

Staff Members Present: Library Director Robin Weed-Brown, Senior Librarian Adult Services Janet Stone and Management Analyst Elke Cathel

SPECIAL ITEMS

Presentation: Digital Resources available at the Library

Senior Librarian Stone presented an overview of the Glendora Public Library's digital resources. Weed-Brown informed the Board that the second part of the presentation, to be held on Adult Services, will take place in January.

PUBLIC COMMENT

President Gomer **OPENED** the Public Comment Period.

As there was no one wishing to speak, President Gomer **CLOSED** the Public Comment Period.

REORDERING OF AND ADDITIONS TO THE AGENDA - (Action: President request motion to adopt agenda as presented)

It was MSC (Deal/Hollanders) to adopt the Board of Library Trustees meeting agenda for December 17, 2012 as presented.

The motion carried 5-0 as follows: AYES: Gomer, Deal, Hollanders, Storland, Leos; NOES: None; ABSENT: None; ABSTAIN: None.

CONSENT CALENDAR

Library Board President Gomer announced her abstention from item 1 as she was not present at the November 19, 2012 meeting.

It was MSC (Storland/Deal) to approve Consent Calendar Item #1, minutes of the Library Board meeting of November 19, 2012 as presented.

The motion carried 4-1 as follows: AYES: Deal, Hollanders, Storland, Leos; NOES: None; ABSENT: None; ABSTAIN: Gomer.

1. Minutes of meeting of November 19, 2012

REPORT OF LIBRARY DIRECTOR (Informational)

2. Presentation of the report of the Library Director

Library Director Weed-Brown stated that the Library's RFID project continues to move forward. New security gates have been installed and the installation of the Automatic Material Handler (AMH) sorter is being finalized. Weed-Brown suggested a demonstration for the Board after the holidays. She stated that in the month of January staff will likely run both the RFID and the Library's old system to work out any problems. Staff is looking at launching the self-checkout system in the early part of February.

Library Director Weed-Brown was pleased to share with the Board that Joan Frye Williams was approved by the City Council as the facilitator for the Library's strategic planning process. Weed-Brown is scheduled to have a conference call with Williams and the City Manager to review the process and establish timelines for the strategic plan. Weed-Brown encouraged the Board to continue submitting names of Glendora residents interested in participating in the community workshop to her, especially residents who are not regular library users.

Weed-Brown elaborated on the PR for the Library's new electronic job hunting resource *Job Scout*.

The Board reviewed and discussed the Library statistics included in the Board packet.

UNFINISHED BUSINESS

3. Library Plan of Service Goal

Update provided under Library Director report.

NEW BUSINESS

4. Library Events Calendar

The Board of Library Trustees reviewed the events calendar. Weed-Brown pointed out the Friends Foundation quarterly Board meeting scheduled for January 24, 2013.

BOARD MEMBER ITEMS

5. Agenda Planning Calendar (no action will be taken on any item brought up at this time)

Following discussion, the Board agreed to postpone the report on food and beverage opportunities, originally scheduled for the January Board meeting. Weed-Brown stated that she will continue updating the Board on the RFID project. Other technological developments to implement that will improve efficiency and effectiveness may come out of the strategic planning process.

Weed-Brown stated that Senior Librarian Stone will be attending the January Board meeting to present an overview of the Library's Adult Services.

6. Board member items and announcements (no action will be taken on any item brought up at this time)

Deal thanked Senior Librarian Stone for her very informative presentation. Deal suggested that the presentation on digital resources be made at Glendora Coordinating Council as well. Deal wished everyone a Merry Christmas.

Trustee Hollanders reminded residents of the Library's holiday hours. He thanked staff for a great year. He is looking forward to an exciting new year.

Trustee Storland wished everyone a Merry Christmas. She shared her excitement about Opera Talks. Weed-Brown thanked her for volunteering to take on the Opera Talks program.

President Gomer welcomed new Trustee Jennifer Leos. She thanked Vice-President Deal for leading the last two Board of Library Trustee meetings. Gomer wished everyone Happy Holidays.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:57 p.m.



Robin Weed-Brown
Library Director/Board Secretary

Minutes were approved on January 28, 2013 by the Board of Library Trustees.