City of Glendora

Board of Library Trustees Regular



Monday, November 19, 2012 City Council Chambers 116 E. Foothill Boulevard Glendora, CA 91741

CALL TO ORDER

The REGULAR MEETING of the City of Glendora Board of Library Trustees was called to order at 7:00 p.m. by Vice-President Deal.

ROLL CALL

Board Members Present: Vice-President Debbie Deal, Trustee Patrick Hollanders, Trustee Helen Storland and Trustee Jennifer Leos

Board Members Absent: President Tricia Gomer

Staff Members Present: City Manager Chris Jeffers, Library Director Robin Weed-Brown and Management Analyst Elke Cathel

SPECIAL ITEMS-None

PUBLIC COMMENT

Vice-President Deal **OPENED** the Public Comment Period.

As there was no one wishing to speak, Vice-President Deal **CLOSED** the Public Comment Period.

REORDERING OF AND ADDITIONS TO THE AGENDA - (Action: President request motion to adopt agenda as presented)

It was MSC (Storland/Leos) to adopt the Board of Library Trustees meeting agenda for November 19, 2012 as presented.

The motion carried 4-1 as follows: AYES: Deal, Hollanders, Storland, Leos; NOES: None; ABSENT: Gomer; ABSTAIN: None.

CONSENT CALENDAR

It was MSC (Hollanders/Storland) to approve Consent Calendar Item #1, minutes of the Library Board meeting of October 15, 2012 as presented.

The motion carried 4-1 as follows: AYES: Deal, Hollanders, Storland; Leos; NOES: None; ABSENT: Gomer; ABSTAIN: None.

1. Minutes of meeting of October 15, 2012

REPORT OF LIBRARY DIRECTOR (Informational)

2. Presentation of the report of the Library Director

Weed-Brown provided a PowerPoint presentation on the Library's *Searching for Democracy* program. The Trustees commended Weed-Brown and her staff for providing such an informative program to the community. They also commented on the valuable partnerships formed with local community organizations to present this program. Trustee Hollanders suggested recognizing Jim Nakano for volunteering his time and providing first-hand accounts of the Japanese-American experience in the camps. Weed-Brown confirmed that written feedback received will be compiled and made available to the Board and the community.

Weed-Brown stated that she will be attending a *Future of California Public Libraries Roundtable*, hosted by State Senator Carol Liu, on November 28, 2012.

The Board reviewed and discussed the library statistics included in the Board packet.

Trustee Hollanders commented that it would be beneficial for the Board to get an overview of the digital resources available at the library.

The Board discussed the article *Younger Americans' Reading and Library Habits*, included in the Board packet.

UNFINISHED BUSINESS

3. Library Plan of Service Goal

Weed-Brown stated that seven proposals were received in response to the Request for Proposal for the Library' Strategic Planning Process, which was sent out on September 27, 2012. Weed-Brown elaborated on the top three proposals. She stated that her recommendation for consultant is Joan Frye Williams.

In response to a question from Trustee Leos on how participants for the proposed community workshop will be chosen, Weed-Brown replied that recommendations are usually submitted by city staff. She added that a broad selection of participants will be needed, including non-library users. Weed-Brown welcomed any suggestions from the Board on potential participants.

Trustee Leos asked for the City Manager's opinion regarding the Library having a different facilitator than the city, and whether or not benefits could derive from the library using the same facilitator. The City Manager replied that the city's strategic plan is different from the library's plan of service. He felt that it would be appropriate to have a different facilitator.

The Trustees supported Weed-Brown's recommendation of Joan Frye Williams as the top candidate to be presented to City Council at the December 11, 2012 City Council

meeting.

NEW BUSINESS

4. Library Events Calendar

The Board of Library Trustees reviewed the events calendar.

Trustee Storland commented on the positive experience of being one of the volunteers to organize the Opera Talks.

BOARD MEMBER ITEMS

5. Agenda Planning Calendar (no action will be taken on any item brought up at this time)

The Board reviewed the agenda planning calendar. Weed-Brown stated that installation of the RFID sorter is scheduled for the first full week in December. She was unsure whether installation would be complete by the December Board meeting.

Vice-President Deal confirmed that the Library Plan of Service will be on the December agenda.

6. Board member items and announcements (no action will be taken on any item brought up at this time)

Trustee Hollanders thanked the DAR for donating 30 cases of books to the library. He reminded the community that the library accepts donations.

Trustee Storland commented on several articles.

Vice-President Deal commented on the beverage vending machine in the lower lobby of the library. Deal thanked the City Manager for attending tonight's Board meeting.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:36 p.m.

Robin Weed-Brown	_	
Library Director/Board Secr	etary	
Minutes were approved on _	December 17, 2012	by the Board of Library Trustees.