City of Glendora
Library Board of Trustees
Minutes

Monday, June 18, 2012
City Council Chambers
116 E. Foothill Boulevard
Glendora, CA 91741

CALL TO ORDER

The REGULAR MEETING of the City of Glendora Library Board of Trustees was called to order at 7:00 p.m. by President Storland

ROLL CALL

Board Members Present: Helen Storland, Tricia Gomer, Debbie Deal, Mike Conway, Bill Robinett

Board Members Absent: None

Staff Members Present: Library Director Robin Weed-Brown, City Clerk Kathleen Sessman and Management Analyst Elke Cathel

SPECIAL ITEMS

Library Board President Storland presented a paperweight to Library Board Trustee Bill Robinett in recognition of his 3 years of service on the Library Board.

Library Board President Storland presented a gavel plaque to Library Board Trustee Mike Conway in recognition of his 6 years of service on the Library Board, and for serving as Library Board President from 2008-2009.

PUBLIC COMMENT

President Storland **OPENED** the Public Comment Period. As there was no one wishing to speak, President Storland **CLOSED** the Public Comment Period.

REORDERING OF AND ADDITIONS TO THE AGENDA

It was MSC (Deal/Gomer) to adopt the Library Board meeting agenda for June 18, 2012 as presented. The motion carried 5-0 as follows: AYES: Storland, Gomer, Conway, Deal, Robinett; NOES: None; ABSENT: None; ABSTAIN: None.

CONSENT CALENDAR

1. Minutes of meeting of May 21, 2012

   It was MSC (Gomer/Conway) to approve item (1) on the consent calendar, minutes of the meeting of May 21, 2012. The motion carried 5-0 as follows: AYES:

Storland, Gomer, Conway, Deal, Robinett; NOES: None; ABSENT: None; ABSTAIN: None.

REPORT OF LIBRARY DIRECTOR

2. Presentation of the report of the Library Director

Weed-Brown introduced Senior Librarian-Youth Services Cindy Romero, attending to provide details on this year's Summer Reading Club. Romero reported that so far 1,089 children and 223 teens have registered for this year's Summer Reading Club. Romero thanked the Friends Foundation for providing a free book to each child who registers for Summer Reading Club.

Romero outlined the program guidelines for the Children's Summer Reading Club and provided information regarding this year's give-aways. She elaborated on the special reading reward levels that were added this year. Romero added that just today 132 children reported on 473 hours of reading.

Romero shared this year's Summer Reading Club theme, "Dream Big @ the Glendora Public Library." She provided details on this year's Children's SRC programs, which include 3 special programs, as well as drop-in events taking place every afternoon from 1 to 4 p.m. in the Children's room of the Library. Romero added that so far 523 people have participated in the drop-in afternoon programs, which are run by volunteers due to staffing reductions.

Romero outlined the program guidelines for the Teen Summer Reading Club. She noted that teens reported over 15,000 pages read in the first week. Romero elaborated on the programs offered for teens, as well as the give-aways.

Romero reviewed the revised Storytime schedule with the Board. A new Storytime program, 'Grandparents and Books' has been added on Saturdays to replace the regular Storytime. 'Grandparents and Books' is entirely volunteer-run.

Romero elaborated on the PR for this year's Summer Reading Club. She noted that due to staffing reductions she was unable to visit Glendora schools this year to promote SRC.

Romero answered questions regarding SRC and her department monthly report. Board members commented on the success of SRC.

Library Director Weed-Brown reported that the RFID project is behind schedule at this point, as the purchase order for the equipment has not been issued yet. Public Works has started demolition of the wall in the circulation office in preparation for the new equipment. Support Services Manager Baffigo has met with a representative from Envisionware to discuss the project further.

Weed-Brown reported that the *Go, Glendora!* segment recognizing the Glendora Woman's Club for founding the Glendora Public Library 100 years ago has been released.

Weed-Brown invited the Board members to view the mural painted by Nancy Connard on the wall of the Children's room ramp. The Board discussed how Connard could be recognized for her gift to the Library.

Library Director Weed-Brown commended Glendora Library staff for immediately showing their support to their colleagues after they heard of the possible closure of Pomona Public Library. The Board discussed the possible closure of Pomona Library, a library that has been in existence for 125 years.

In response to a question regarding the Wynn Grant, Weed-Brown explained that the Friends Foundation applies for this grant every year. The grant funds are unrestricted, and award amounts range from $2,000 to $10,000. The Friends Foundation has been awarded this grant in the past.

UNFINISHED BUSINESS

3. Self-evaluation of Library Board

President Storland handed out the draft self-evaluation of the Library Board. The Board reviewed and discussed the document.

It was MSC (Robinett/Gomer) to adopt the Board's self-evaluation as presented by President Storland. The motion carried 5-0 as follows: AYES: Storland, Gomer, Deal, Robinett, Conway; NOES: None; ABSENT: None; ABSTAIN: None.

4. Planning for Annual Joint Meeting with City Council

Library Director Weed-Brown handed out a draft document, which she said could be used at the joint meeting. The Library Board reviewed and discussed the document.

The Trustees debated possible presentation methods and the general structure of the joint meeting. Following discussion, the Board finalized the content and structure for the joint meeting.

The Board agreed to propose July 10, 2012 for the joint meeting. Weed-Brown added that in the past the joint meeting has preceded the regular City Council meeting.

NEW BUSINESS

5. Library Board Goals for FY 2012/2013

The Board discussed whether to table this item until the new Board members are seated or whether to start the discussion on new goals while Trustees Conway and Robinett are still on the Board. The Trustees talked about the possibility of having a special meeting while Conway and Robinett are still on the Board to finalize the goals for next fiscal year. City Clerk Sessman outlined the requirements of the Brown Act regarding special meetings and workshops.

After reviewing the FY 11/12 Library Board goals again, the Board of Trustees felt that last year's goals could be adopted for the new fiscal year without any changes.

It was MSC (Conway/Robinett) to adopt the Board's established goals for FY 2011/12 as goals for FY 2012/13. The motion carried 5-0 as follows: AYES: Storland, Gomer, Deal, Robinett, Conway; NOES: None; ABSENT: None; ABSTAIN: None.

6. Orientation Planning for incoming Library Board Trustees

The Library Board reviewed and discussed the orientation steps for incoming Library Board Trustees. They agreed that the steps are adequate. The Trustees commented on what helped them as incoming Trustees, such as getting involved in library activities and the Library organizational chart in the orientation packet.

7. Library Events Calendar

The Library Board reviewed the events calendar. Weed-Brown reminded Conway and Robinett regarding the Friends Foundation Quarterly Board meeting on June 26 at 7 a.m. She pointed out Night on the Plaza scheduled for July 14, 2012. The Board clarified that the next Library Board meeting is scheduled for July 16, not July 18, as indicated on the events calendar.

Storland stated that she is looking forward to the JPL talk on June 23, 2012. Weed-Brown stated that this program is among the ones being slated for cancellation due to reduced staffing, as is Opera Talks. Weed-Brown added that she is hoping to get community volunteer support to continue programs such as JPL and Opera Talks. Storland stated that she enjoys Opera Talks and offered to volunteer to help run the program.

BOARD MEMBER ITEMS

8. Agenda Planning Calendar

The Board reviewed the draft agenda planning calendar for FY 12/13. Weed-Brown elaborated on the *California Reads II* programs slated for the fall, with the first program being scheduled in September. Weed-Brown stated that the Library has partnered with

several community partners, such as APU, the Historical Society, the school districts and the city's Community Services Department to present the *California Reads II* programs.

9. Board member items and announcements

Trustee Deal commended Senior Librarian-Adult Services Janet Stone for giving an excellent presentation at a recent Coordinating Council meeting. Deal is looking forward to Summer Reading Club and Night on the Plaza. She enjoyed the 100th celebration in May. Deal commented on the excellent selection in the Plaza Book Loft. She thanked Trustee Conway and Robinett for their service.

Robinett asked that the following statement be read into the record: "With regards to my decision to leave the Library Board, I would like to add some clarification to the comments I made at last month's Board meeting. My reasons for leaving are two-fold: personal and professional. I would like to expand on my second reason. During the City Manager's budgeting process, he regularly referred to several decision making points. The Library and Community Services were spoken of as 'quality of life' services and therefore open to larger budget reductions versus 'legally mandated' services, such as police and public services. The City Manager also mentioned the possibility of Glendora becoming increasingly more of a city where services are contracted out. I respectfully disagree with the City Manager on these approaches to decision-making. To divide the city organizational structure, for whatever reason will not accomplish anything except contribute to poor morale. As you know, I come from a business environment that used traditional business practices: where decisions are made on merit and strategic importance. The Library has been a cornerstone of Glendora for 100 years. Our citizens 'mandated' its importance back then and continue to demonstrate that importance through use of the Library and the on-going financial support provided by donations to the Friends Foundation. I am very concerned about the increasing reliance on contract services in our city and implications for future library services. We are hearing more about city managers that proposed contracting out their municipal libraries to the private sector. Fortunately, most cities, councils and citizens see the error of this; however, a few city managers have prevailed. I feel this would be 'penny wise and pound foolish' when it comes to our Library. In my efforts to connect with both city council and the city manager about my on-going concerns, I have always been conscious that my comments may inadvertently impact Robin as the Library Director and the Library as a whole. This catch-22 has caused me great frustration, a frustration that has impacted my sense of purpose on the Board. This is a key reason as to why I have decided not to apply for a second term on the Board. It has been a very difficult decision to leave this great Board. I enjoyed working with all of you, especially Robin and all her great team."

Trustee Conway commented on Robinett's statement and thanked Robinett for his years of service. He commented on the current situation at Pomona Public Library, as well as Upland Public Library. In closing, Conway stressed the value of public libraries.

Trustee Gomer thanked Conway and Robinett for their service on the Board. Gomer took part in the Saturday Grandparent reading program and enjoyed it very much. She commented on how busy the Glendora Library was on Saturdays.

Trustee Storland thanked the Trustees on the Library Board for their service, as well as the library staff for all their hard work.

CLOSED SESSION

10. Closed Session - Public Employee Performance Evaluation (pursuant to Government Code §54957) Title: Library Director

President Storland read the following closed session title into the record: Public Employee Performance Evaluation (pursuant to Government Code §54957); Title: Library Director

President Storland recessed the meeting into closed session at 8:32 p.m.

RECONVENE OPEN SESSION AND ANNOUNCE ANY ACTION TAKEN

President Storland reconvened the meeting into open session at 9:03 p.m. Storland reported that the Board conducted the annual evaluation of the Library Director's performance.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:04 p.m.

Respectfully submitted,

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Robin Weed-Brown
Library Director

Minutes were approved by the Library Board of Trustees on_____.