Library Administrative Policy
No. 3.02

Subject: PUBLIC AREA FOOD AND DRINK POLICY

Effective: 1997, Revised October 2004, Reviewed October 15, 2007

Policy Objective:

To establish a policy to cover drinks and food in the public areas of the library

Authority:

Board of Trustees of the Glendora Public Library

Library Board of Trustees Minute Order 1997

All questions arising from this policy are to be brought to the attention of the Library Board, if not resolvable by the Library Director

Assigned Responsibility:

Board of Trustees of the Glendora Public Library, Library Director and assigned staff

Procedures:

See attached regulations

# PUBLIC AREA FOOD AND DRINK POLICY
## Glendora Public Library

This policy covers all staff, patrons and volunteers in public areas of the library. This policy does not cover the Bidwell Forum or special events in the library.

Food and drink will be allowed in the library on a limited basis with the following restrictions:

ALLOWED:

Beverages in covered containers (e.g. cans, cups with a top, bottles with sipper tops, bottled water)

Vending machine type snacks (e.g. candy, cookies, crackers, nuts, chips)

NOT ALLOWED:

Open drinks
Alcohol
Ice Cream/yogurt
Restaurant Food (including fast food meals such as hamburgers, fries, salads, tacos, burritos, etc.)
Sandwiches
Anything requiring a utensil such as soup, salads, yogurt

No food or drink is allowed at the computers or computer workstations. Food and drink privileges, use of library rooms, facility, and/or resources may be suspended if policy is abused.

Approved and adopted this 15h day of October, 2007.

Ayes: 5

Noes: 0

Absent: 0

City of Glendora

Library Board of Trustees

Attest: Robin Weed-Brown

Robin Weed-Brown, Library Director

By: James M. Theel

James Theel, President