

Minutes
CITY OF GLENDORA
LIBRARY BOARD OF TRUSTEES – Regular Meeting

Library-Bidwell Forum
140 S. Glendora Ave, Glendora CA 91741

January 23, 2012
5:00 p.m.

CALL MEETING TO ORDER

The Regular Meeting of the Glendora Library Board of Trustees was called to order at 5:00 p.m. by President Storland.

ROLL CALL

Board Members Present: Bill Robinett, Helen Storland Tricia Gomer, Debbie Deal (arrived at 5:03 p.m.), Mike Conway

Board Members Absent: None

Staff Members Present: Robin Weed-Brown, Library Director; Elke Cathel, Management Analyst; Chris Jeffers, City Manager; Josh Betta, Finance Director

SPECIAL ITEMS - None

PUBLIC COMMENT

As there was no one wishing to speak, President Storland closed the Public Comment Period.

REORDERING OF AND ADDITIONS TO THE AGENDA

It was MSC (Conway/Gomer) to reorder the Library Board meeting agenda for January 23, 2012 and move item (3) *Update on California Supreme Court Decision Regarding Redevelopment: California Redevelopment Association v. Matosantos* before item (1) *Minutes of meeting of December 19, 2011*. The motion carried 4-0-1 as follows: AYES: Storland, Gomer, Robinett, Conway; NOES: None; ABSENT: Deal.

NEW BUSINESS

3. Update on California Supreme Court Decision Regarding Redevelopment: California Redevelopment Association v. Matosantos

City Manager Jeffers stated that he is in the process of attending all City Board, Commission and Committee meetings to discuss the loss of redevelopment and potential impacts to the city. The City Manager provided historical information on

redevelopment agencies, and elaborated on the California Redevelopment Association's reasons for filing suit against the State of California in July 2011.

With the California Supreme Court ruling rendered on December 29, 2011, redevelopment agencies will cease to exist as of February 1, 2012. Jeffers informed the Board that the City of Glendora will be the successor entity for its redevelopment agency. He elaborated on the obligations of the successor entity.

Jeffers explained that redevelopment funds have helped the City of Glendora in various areas, such as funding infrastructure and other street improvements, public facilities, affordable housing and creating jobs.

Jeffers stated that since FY 07/08, the City of Glendora has reduced its workforce by approximately 20% and the General Fund has been reduced by approximately 13%. Next year's net deficit for the City of Glendora will be approximately \$1.3 million due to the loss of redevelopment.

In response to a question, Jeffers said that each department should know by the 2nd Council meeting in February what kinds of cuts need to be made. He expressed that the Library's cut will be in the six figures. Jeffers stated that due to the severity of the cuts, the library will probably be closed an additional day or two next fiscal year.

The Board voiced concerns that recent cuts have already left library materials and staff at reduced levels. The services the library provides are very important to keep Glendora a viable community.

The City Manager stated that the City has limited options; either revenue needs to increase or drastic cuts need to be made. The Board asked the City Manager that city administration use a reasonable allocation process among all departments when proposing cuts.

The Board thanked the City Manager for attending tonight's meeting.

CONSENT CALENDAR

1. Board of Library Trustees Minutes of meeting of December 19, 2011

It was MSC (Conway/Robinett) to approve item (1) on the consent calendar, minutes of the meeting of December 19, 2011. The motion carried 5-0-0 as follows: AYES: Storland, Robinett, Gomer, Conway, Deal; NOES: None; ABSENT: None.

REPORT OF LIBRARY DIRECTOR

2. Presentation of the report of the Library Director

Weed-Brown requested the Trustees let her know if they are interested in attending the CALTAC workshop on March 10, 2012. President Storland and Board member Gomer voided their interest.

Weed-Brown reported that she proposed several lower cost Radio-Frequency Identification (RFID) options to the City Manager for consideration. These options include the basic RFID system as well as one self-check machine, but eliminate additional or non-essential items. These lower cost options would reduce the total cost of RFID by approximately \$70,000, depending on which option is selected. Weed-Brown reminded the Board that the original cost for the RFID project was about \$150,000. Weed-Brown has been advised by the City Manager that the project will be on hold due to budget uncertainties.

The Board discussed possible revenue sources to keep the library open for the same number of days next fiscal year.

Weed-Brown and the Board reviewed the library's 6-month expenditure report, which is obtained from Pentamation, the Finance department's software system. Weed-Brown stated that this report is not accurate, as it does not reflect the library's restructure changes, which were approved by City Council on August 23, 2011. Staff requested that Finance make the changes in Pentamation and was told that it has been decided that these adjustments will not be made. Based on the Finance Department's response, library managers are now keeping track of the library's budget internally.

The Library Board agreed that staff needs to be recognized for doing an outstanding job during these most difficult times.

The Board reviewed the library statistics and the department monthly reports.

Weed-Brown reported that Game Day was very successful, with approximately 90 people attending.

UNFINISHED BUSINESS - None

NEW BUSINESS

4. Change to February Library Board meeting time

The Board discussed modifying the meeting time for the February 27, 2012 Library Board meeting.

It was MSC (Deal/Gomer) to modify the meeting time for the February 27, 2012 Library Board meeting from 7 p.m. to 5 p.m. The motion carried 5-0-0 as follows: AYES: Storland, Robinett, Gomer, Conway, Deal; NOES: None; ABSENT: None.

5. Mid-Year Review of Library Goals

Weed-Brown reported on the progress of this year's library goals.

Weed-Brown informed the Board that the Volunteer ELF Coordinator recently resigned from her position. At this time it has been decided not to fill this position, and staff will

fill in as needed for the remainder of this fiscal year. Library staff will evaluate the feasibility of continuing this program next year.

The Board thanked Weed-Brown for the progress report. They voiced their pleasure with the current status of the library's goals.

6. Library Events Calendar

The Board reviewed the events calendar. Weed-Brown pointed out the JPL program scheduled for February 4, 2012, as well as the quarterly Foundation meeting Tuesday morning at 7 a.m.

BOARD MEMBER ITEMS

7. Agenda Planning Calendar

The Board reviewed the agenda planning calendar.

8. Board member items and announcements

Deal and the other Board members finalized plans for this year's staff appreciation luncheon. Deal stated that she and Gomer will be working on the opportunity baskets for Trivia. She asked that anyone interested in donating to the opportunity baskets give those items to Weed-Brown or Christine Cravens in the Development Office.

Storland commended Senior Librarian Stone for her wonderful awards presentations at Coordinating Council. Storland stated that it is very nice to see the display cases in the lobby being used.

Conway commented that the library is facing some difficult times. He voiced his confidence in Weed-Brown as an excellent leader. Conway expressed his displeasure with the Pentamation numbers being incorrect.

Robinett commented on the book *Farewell to Manzanar*.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:55 p.m.

Respectfully Submitted,

Robin Weed-Brown, Library Director

*The above minutes are subject to the Library Board's additions or corrections and final approval.