AGENDA

CITY OF GLENDORA

MONDAY, JULY 18, 2011
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING 7:00 PM

GLENDORA LIBRARY
BIDWELL FORUM
140 S. Glendora Avenue

Debbie Deal, President
Helen Storland, Vice President
Tricia Gomer, Board Member
Mike Conway, Board Member
Bill Robinett, Board Member
Robin Weed-Brown (Library Director) - Secretary

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROGRESS

PUBLIC COMMENT

The public is encouraged to address the Board on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the Board, you may do so during the ***PUBLIC COMMENT*** *period noted on the agenda. Each person is allowed three (3) minutes speaking time.*

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Board may direct staff to investigate and/or schedule certain matters for consideration at a future Board meeting.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Library Administrative Assistant, (626) 852-4891 no later than 72 hours prior to the meeting. (28 CFR 34.102.104 ADA TITLE II)

PLEASE NOTE: *Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, during regular business hours, Glendora Public Library and on the City's website www.ci.glendora.ca.us. For further information regarding agenda items, please contact the Glendora Library at (626) 852-4891.*

DOCUMENTS DISTRIBUTED FOLLOWING THE POSTING OF THE AGENDA

Any writing that relates to an agenda item for an open session that is distributed within 72 hours of the meeting is available for public inspection at the Glendora Library, 140 S. Glendora Avenue, Glendora.

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REGULAR MEETING
of the
CITY OF GLENDORA

BOARD OF LIBRARY TRUSTEES

MONDAY, JULY 18, 2011
GLENDORA LIBRARY BIDWELL FORUM, 140 S. Glendora Ave.

7:00 PM REGULAR MEETING

PRELIMINARY BUSINESS

CALL TO ORDER

ROLL CALL

SPECIAL ITEMS - None

PUBLIC COMMENT

Three (3) Minute speaking time limit
Public Comments cards are on the counter in the lobby.

Public comment shall conform to the protocol established in City Council Resolution No. 04-17/CRA Resolution No. 07-003, the highlights of which are listed below: Any person may request to address the Board by submitting to the Board Secretary a Speakers Request form asking to address the Board and stating the topic to be addressed. Speakers Request forms shall be available throughout the meeting.

Under the agenda item "Public Comment", the President may recognize any person desiring to address the Board concerning any subsequent item calendared for action or discussion at that meeting or on any matter within the jurisdiction of the Board. Public comment may also be given when an item is scheduled for consideration. Comments on Consent Calendar items should be made during the Public Comment Period. The Public Comment Period is limited to 30 minutes. Each speaker shall be limited to three minutes unless, upon motion, such time is extended by the President.

Any person given permission to address the Board shall advance to the rostrum and state his/her name and the subject matter he/she wishes to discuss. All remarks shall be addressed to the Board as a body and not to any member thereof. No question shall be asked of a Board Member or a member of the staff, except through the presiding officer.

REORDERING OF AND ADDITIONS TO THE AGENDA - action

CONSENT CALENDAR

Items on the Consent Calendar will be enacted by one motion without individual discussion. There will be no separate discussion of these items unless a member of the Board requests specific item(s) be removed from the

Consent Calendar for separate action. Items removed from the Consent Calendar will be considered after the regular items. Anyone wishing to address a Consent Calendar item should do so during the Public Comment Period.

1. Board of Library Trustees Minutes of meeting of June 20, 2011

   STAFF RECOMMENDATION: Approve the following minutes as presented: June 20, 2011

2. Board of Library Trustees Minutes of meeting of June 29, 2011

   STAFF RECOMMENDATION: Approve the following minutes as presented: June 29, 2011

REPORT OF LIBRARY DIRECTOR - information

3. Presentation of the report of the Library Director

   Weed-Brown to present her report

   STAFF RECOMMENDATION: Receive and file

UNFINISHED BUSINESS - None

NEW BUSINESS

4. Election of new Officers

   President Deal to lead election of new Board Officers for FY 11/12

   STAFF RECOMMENDATION: Accept nominations, vote and move to appoint new Board Officers

5. Election of two Friends Foundation Liaisons

   Newly elected President to lead election of two Friends Foundation Liaisons

   STAFF RECOMMENDATION: Accept nominations, vote and move to appoint new Friends Foundation Liaisons

6. Outcomes of Library's goals for FY 10/11

   Weed-Brown to present to the Board the outcomes of FY 10/11 Library goals

   STAFF RECOMMENDATION: Board to review and comment

7. Library Board Goals for FY 11/12

   Newly elected President to lead discussion on establishing annual Library Board goals for FY 11/12

STAFF RECOMMENDATION: Discuss, establish and adopt new Library Board goals for FY 11/12

8. Review Administrative Policy 4.13 - Glendora Public Library Internet Access and Use

Newly elected President to lead review of Administrative Policy

STAFF RECOMMENDATION: Board to discuss modifications and updates to policy and vote to accept revised policy

9. Library Trustee Public Service Award

Newly elected President to lead discussion on possible recipients of Library Trustee Public Service Award

STAFF RECOMMENDATION: Discuss possible recipients

10. Library Events Calendar

A calendar of library events or significant community events that include library staff participation. All or some Board members might choose to participate, no action is required

Newly elected President to lead review

STAFF RECOMMENDATION: Receive and file

BOARD MEMBER ITEMS

11. Agenda Planning Calendar (no action will be taken on any item brought up at this time)

Plans for future meetings in FY 11/12 to be considered and calendared

12. Board member items and announcements (no action will be taken on any item brought up at this time)

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board at 116 E. Foothill Boulevard not less than 72 hours prior to the meeting in accordance with Government Code Section 54954.2. Dated this 14th day of July, 2011.

Elke Cathel
Administrative Assistant