AGENDA

CITY OF GLENDORA

MONDAY, JUNE 20, 2011 BOARD OF LIBRARY TRUSTEES REGULAR MEETING 7:00 PM

GLENDORA LIBRARY BIDWELL FORUM 140 S. Glendora Avenue



Debbie Deal, President
Helen Storland, Vice President
Tricia Gomer, Board Member
Mike Conway, Board Member
Bill Robinett, Board Member
Robin Weed-Brown (Library Director) - Secretary

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROGRESS **PUBLIC COMMENT** **AMERICANS WITH DISABILITIES ACT**

The public is encouraged to address the Board on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the Board, you may do so during the **PUBLIC COMMENT** period noted on the agenda. Each person is allowed three (3) minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Board may direct staff to investigate and/or schedule certain matters for consideration at a future Board meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Library Administrative Assistant, (626) 852-4891 no later than 72 hours prior to the meeting. (28 CFR 34.102.104 ADA TITLE II)

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, during regular business hours, Glendora Public Library and on the City's website www.ci.glendora.ca.us. For further information regarding agenda items, please contact the Glendora Library at (626) 852-4891.

Any writing that relates to an agenda item for an open session that is distributed within 72 hours of the meeting i available for public inspection at the Glendora Library, 140 S. Glendora Avenue, Glendora.					

AGENDA

REGULAR MEETING of the CITY OF GLENDORA

BOARD OF LIBRARY TRUSTEES

MONDAY, JUNE 20, 2011 GLENDORA LIBRARY BIDWELL FORUM, 140 S. Glendora Ave.

7:00 PM REGULAR MEETING

PRELIMINARY BUSINESS

CALL TO ORDER

ROLL CALL

SPECIAL ITEMS - None

PUBLIC COMMENT

Three (3) Minute speaking time limit Public Comments cards are on the counter in the lobby.

Public comment shall conform to the protocol established in City Council Resolution No. 04-17/CRA Resolution No. 07-003, the highlights of which are listed below: Any person may request to address the Board by submitting to the Board Secretary a Speakers Request form asking to address the Board and stating the topic to be addressed. Speakers Request forms shall be available throughout the meeting.

Under the agenda item "Public Comment", the President may recognize any person desiring to address the Board concerning any subsequent item calendared for action or discussion at that meeting or on any matter within the jurisdiction of the Board. Public comment may also be given when an item is scheduled for consideration. Comments on Consent Calendar items should be made during the Public Comment Period. The Public Comment Period is limited to 30 minutes. Each speaker shall be limited to three minutes unless, upon motion, such time is extended by the President.

Any person given permission to address the Board shall advance to the rostrum and state his/her name and the subject matter he/she wishes to discuss. All remarks shall be addressed to the Board as a body and not to any member thereof. No question shall be asked of a Board Member or a member of the staff, except through the presiding officer.

REORDERING OF AND ADDITIONS TO THE AGENDA - action

CONSENT CALENDAR

Items on the Consent Calendar will be enacted by one motion without individual discussion. There will be no separate discussion of these items unless a member of the Board requests specific item(s) be removed from the

Consent Calendar for separate action. Items removed from the Consent Calendar will be considered after the regular items. Anyone wishing to address a Consent Calendar item should do so during the Public Comment Period.

1. Board of Library Trustees Minutes of meeting of May 16, 2011

STAFF RECOMMENDATION: Approve the following minutes as presented: May 16, 2011

2. Board of Library Trustees Minutes of meeting of June 13, 2011

STAFF RECOMMENDATION: Approve the following minutes as presented: June 13, 2011

REPORT OF LIBRARY DIRECTOR - information

3. Presentation of the report of the Library Director

Weed-Brown to present her report

STAFF RECOMMENDATION: Receive and file

UNFINISHED BUSINESS

4. Self-evaluation of Library Board

President Deal to present annual evaluation document to the Library Board for approval

STAFF RECOMMENDATION: Conclude the process of evaluation and send final approved document to City Council to receive and file

5. Joint meeting Follow-up

President Deal to lead follow-up discussion on Library Board-City Council joint meeting held on June 14

STAFF RECOMMENDATION: Receive and file

NEW BUSINESS

6. Potential changes to Library Hours

Weed-Brown to present

STAFF RECOMMENDATION: Board to review proposals and adopt as appropriate

7. Library Events Calendar

A calendar of library or significant community events that include library staff participation. All or some Board members might choose to participate, no action is required.

President Deal to lead review

STAFF RECOMMENDATION: Receive and file

BOARD MEMBER ITEMS

8. Agenda Planning Calendar

Plans for future meetings in FY 11/12 to be considered and calendared

9. Board member items and announcements (no action will be taken on any item brought up at this time)

CLOSED SESSION

10. Closed Session - Public Employee Performance Evaluation (pursuant to Government Code §54957) Title: Library Director

RECONVENE OPEN SESSION AND ANNOUNCE ANY ACTION TAKEN

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board at 116 E. Foothill Boulevard not less than 72 hours prior to the meeting in accordance with Government Code Section 54954.2. Dated this 16th day of June, 2011.

Elke Cathel Administrative Assistant