

Minutes
CITY OF GLENDORA
LIBRARY BOARD OF TRUSTEES – Regular Meeting

Library-Bidwell Forum
140 S. Glendora Ave, Glendora CA 91741

October 18, 2010
7:00 p.m.

The Regular Meeting of the Glendora Library Board of Trustees was called to order at 7:03 p.m. by President Deal.

Board Members Present: Tricia Gomer, Debbie Deal, Bill Robinett, Helen Storland, Mike Conway

Board Members Absent: None

Staff Present: Robin Weed-Brown, Library Director; Elke Cathel, Administrative Assistant

2. PUBLIC COMMENT PERIOD

As there was no one wishing to speak, the Library Board President closed the public comment period.

3. ADOPTION OF AGENDA

It was MSC (Conway/Gomer) to approve the Library Board meeting agenda for October 18, 2010. The motion carried 5-0-0 as follows: AYES: Gomer, Deal, Robinett, Storland, Conway; NOES: None; ABSENT: None; ABSTAIN: None.

4. CONSENT CALENDAR

It was MSC (Conway/Gomer) to approve item (1) on the consent calendar, minutes of the meeting of September 20, 2010, The motion carried 5-0-0 as follows: AYES: Deal, Gomer, Robinett, Storland, Conway; NOES: None; ABSENT: None; ABSTAIN: None.

5. REPORT OF LIBRARY DIRECTOR

The Board members commented on the wonderful *Battle of the Books* event. Both teens and parents really enjoyed the event. Robinett shared an experience where he overheard people at a local store talking about attending the *Battle of the Books* event that night.

The Board discussed patron feedback from Snapshot Day and noted how many positive comments were made. Robinett asked about the comment on noise in the library. Weed-Brown stated that this issue is not uncommon in public libraries. The Glendora Library struggles with noise levels, especially in the afternoon after school gets out. But library staff works diligently to control the noise level. Storland added that noise levels are relative and what might seem too loud for one is ok for another.

Deal congratulated the library's merit coupon certificate recipients.

Weed-Brown reported that she is still researching options on the best use of the funds in the library's trust fund. She will report back to the Library Board in November.

6. UNFINISHED BUSINESS - NONE

7. NEW BUSINESS

7.1 Review of Library Staff Materials Procedures - action

The Board reviewed and discussed the library staff materials policy. Weed-Brown explained that there have not been any issues with library staff abusing their access to library materials.

The Board agreed to change the subject heading to read "Library Staff Materials Procedure" instead of "Library Staff Materials Policy."

It was MSC (Gomer/Storland) to approve the Library Staff materials procedures with the proposed change. The motion carried 5-0-0 as follows: AYES: Gomer, Deal, Robinett, Storland, Conway; NOES: None; ABSENT: None; ABSTAIN: None.

7.2 Library Events Calendar – information

The Board reviewed the events calendar. Deal reminded Conway and Storland about Tuesday's Friends Foundation quarterly Board meeting.

Weed-Brown pointed out *Spooky Stories* on October 25. She asked that any Board members interested in participating in the event let her, Cindy Romero or Elke Cathel know.

Storland commented that she really enjoyed the *Opera talks* event. It was a wonderful program, very informative and the presenters did a great job. She thanked staff for making such a program available. Weed-Brown added that the first *Opera talks* event was very successful with 32 people attending.

8. BOARD MEMBER ITEMS

8.1 Agenda Planning Calendar - information

The Board reviewed the agenda planning calendar. Weed-Brown stated that a review of the library's volunteer policy, as well as a report on the library's volunteer goal will be added to the November agenda.

8.2 Board member items - information

Deal stated that the Battle of the Books event was wonderful. The other Trustees agreed. Deal added that she is happy to help out again with ELF.

Gomer reported that she is happy to start up again with ELF.

9. **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Robin Weed-Brown, Library Director

*The above minutes are subject to the Library Board's additions or corrections and final approval.