

Minutes
CITY OF GLENDORA
LIBRARY BOARD OF TRUSTEES – Regular Meeting

Library-Bidwell Forum
140 S. Glendora Ave, Glendora CA 91741

Sept 28, 2009
7:00 p.m.

The Regular Meeting of the Glendora Library Board of Trustees was called to order at 7:02 p.m. by President Tricia Gomer.

Board members Present: Mike Conway, Debbie Deal, Tricia Gomer, Bill Robinett, Helen Storland

Board Members Absent: None

Staff Present: Anne Pankow, Assistant Library Director; Suzette Farmer, Librarian.

2. PUBLIC COMMENT PERIOD

There was no public comment.

3. ADOPTION OF AGENDA

There were no changes to the order of the agenda.

4. CONSENT CALENDAR

4.1 It was MSC (Storland/Deal) to approve Minutes of special meeting of August 14, 2009. The motion carried 5-0-1 as follows: AYES: Conway, Gomer, Storland, Deal, Robinett; NOES: None; Absent: None.

It was MSC (Robinett/Storland) to approve Minutes of meeting of August 17, 2009. The motion carried 5-0-1 as follows: AYES: Conway, Gomer, Storland, Deal, Robinett; NOES: None; Absent: None.

5. REPORT OF LIBRARY DIRECTOR

Pankow stated that Janet Stone and Cindy Romero will be doing a presentation for Rotary tomorrow, September 29th.

Pankow reported that Weed-Brown is waiting for feedback from the city on the library's performance measures. City departments were asked to submit new ideas for performance measures. Conway and Robinett asked why the city is requesting these statistics. Robinett expressed concern that it is additional labor for library staff. Pankow replied that many of these statistics are computer generated and already gathered for the State Library Report each year.

Conway asked about amount of the insurance settlement for flood-damage last year, Pankow replied that she will find out for next Board meeting.

Board members were impressed with Summary Data for August, showing increased visitors to the library.

6. UNFINISHED BUSINESS

6.1 Library Board Goals for FY 2009/2010

After discussion, board members agreed to remove the word "city" from Role 5, to read: "Support the Library Director and staff in accomplishing library-wide goals as outlined in the budget."

It was MSC (Deal/Storland) to approve Library Board of Trustees Goals and Objectives for FY 2009-2010 as revised. The motion carried 5-0-1 as follows: AYES: Conway, Gomer, Storland, Deal, Robinett; NOES: None; Absent: None.

7. NEW BUSINESS

7.1 Holiday hours for 2009

Robinett suggested supporting managers' recommendation for holiday hours. Pankow noted that in return for managers' concession for 3% pay cut, managers would get additional floating holidays and a full day off for Christmas Eve and New Year's Eve. The General Employees group did not take the pay cut and their members do not have those days off; for them it will still be a 4 hour work day on Christmas Eve and New Year's Eve, with 4 hours of holiday pay. Discussion followed on whether it is worthwhile for the library to be open for two hours on those days. **It was MSC (Robinett/Conway) to close the library on Christmas Eve and New Year's Eve of this year. The motion carried 5-0-1 as follows: AYES: Conway, Gomer, Storland, Deal, Robinett; NOES: None; Absent: None.**

7.2 Distribution of Parking Survey Data

Gomer stated that hard data was needed to back up the anecdotal reports that patrons are having a problem with parking at the library. She was impressed with the amount of data in the survey packet. The discussion of the parking survey will continue at the November meeting.

8. BOARD MEMBER ITEMS

8.1 Library Events Calendar

Pankow said *Battle of the Books* is coming up on October 15th, and the *Michael Ryan and Friends* fundraiser is October 24th.

8.2 Agenda Planning Calendar

Parking survey discussion will be added to the November agenda.

8.3 Board member items

Storland commented that she is pleased to see many articles about the library in the Glendora Community News. She also was impressed with a recent supplement in the Los Angeles Times promoting reading to children.

Deal said that her thoughts and prayers are with Robin, for the loss of her husband Chris. Deal also stated that she is looking forward to the library's October events.

Gomer said that she is looking forward to the ELF programs. She also noted that Chris Brown's memorial service will be Friday at 10:00 am.

There being no further business, the meeting adjourned at 8:05 p.m.

Respectfully Submitted,

Anne Pankow, Assistant Library Director

*The above minutes are subject to the Library Board's additions or corrections and final approval.